**ASCC A&H1 Panel**

Approved Minutes

Wednesday, December 2, 2020 1:00 PM- 2:30 PM

CarmenZoom

ATTENDEES: Bitters, Blackburn, Haddad, Köhnlein, Oldroyd, Staley, Steinmetz

AGENDA:

1. Persian 1101 (existing course with GE Foreign Language; request for 100%DL)

* **GE ELOs are tailored to the specific language. The ELOs should be general (e.g. “people who speak the language” and “the language they are studying”) for consistency across GE Foreign Language courses.**
* **Include approved academic misconduct statement, which can be found in the Curriculum and Assessment Manual. Additional language on academic misconduct can also be included.**
* *Use 16-point font for the disability statement.* 
  + Staley, Blackburn, **unanimously approved** with **two contingencies** (in bold above) and *one recommendation* (in italics above)

1. Persian 1103 (existing course with GE Foreign Language; request for 100%DL)

* **GE ELOs are tailored to the specific language. The ELOs should be general (e.g. “people who speak the language” and “the language they are studying”) for consistency across GE Foreign Language courses.**
* **Include approved academic misconduct statement, which can be found in the Curriculum and Assessment Manual. Additional language on academic misconduct can also be included.**
* *Use 16-point font for the disability statement.*
* *It may be unnecessary to include attendance policy twice (page 3 and page 7).*
* *Include more details on the classroom environment. For example, how will the in-class debates (page 1 of the syllabus) work?*
* Staley, Blackburn, **unanimously approved** with **two contingencies** (in bold above) and *three recommendations* (in italics above)

1. Arabic 1101.01 (existing course with GE Foreign Language; request for 100%DL)

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* **Include approved academic misconduct statement, which can be found in the Curriculum and Assessment Manual. Additional language on academic misconduct can also be included.**
* *Including “classroom track” in the course description may be confusing for students. Consider revising the course description.*
* *“Original (i.e. not photocopied or scanned) official documentation (such as a note from an emergency department, a university athletic division, government institution, etc.) must be presented to the instructor for the absence to be excused. Such documentation typically provides a phone number that can be called for verification." The Panel felt this part of the attendance policy may elicit concerns of health privacy from students. You might consider adjusting the policy or the language to assure students that the details of their health issues will remain private.*
* Staley, Blackburn, **unanimously approved** with **two contingencies** (in bold above) and *two recommendations* (in italics above)

1. Arabic 1103.01 (existing course with GE Foreign Language; request for 100%DL)

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1. Turkish 1101 (existing course with GE Foreign Language; request for 100%DL)

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* **Include approved academic misconduct statement, which can be found in the Curriculum and Assessment Manual. Additional language on academic misconduct can also be included.**
* *Remove references to quarters.*
* Staley, Blackburn, **unanimously approved** with **two contingencies** (in bold above) and *one recommendation* (in italics above)

1. Turkish 1103 (existing course with GE Foreign Language; request for 100%DL)

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1. Uzbek 1101 (existing course with GE Foreign Language; request for 100%DL)

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* **Include approved academic misconduct statement, which can be found in the Curriculum and Assessment Manual. Additional language on academic misconduct can also be included.**
* **Use the latest disability statement from the Curriculum and Assessment Manual.**
* *Include more assignment information for the midterm and final, such as what resources students can use or if there is a timeframe for taking the exam.*
* *Student Safety Service Safe Ride was replaced by Lyft Ride Smart.*
* *The Panel noticed a difference in attendance policies for the in-person and online versions. The Panel appreciated the change in the online version, which is more descriptive and includes information for excused absences for religious holidays.*
* Staley, Blackburn, **unanimously approved** with **three contingencies** (in bold above) and *three recommendations* (in italics above)

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1. History of Art 2301 (existing course with GE Cultures and Ideas, GE Historical Study, and GE Diversity—Global Studies; request for 100%DL)

* **Use the latest disability statement from the Curriculum and Assessment Manual.**
* *Include dates in the course schedule.*
* Blackburn, Köhnlein, **unanimously approved** with **one contingency** (in bold above) and *one recommendation* (in italics above)

1. Philosophy 3830 (existing course requesting 1000%DL)

* Köhnlein, Blackburn, **unanimously approved**